

Professional Research Handbook 2021

Terms & Conditions for listing (Print & Online)

1. Conditions of Entry
 - a) By filling out the Professional Research Handbook booking form, providing your name and title e.g. Owner, Partner, CEO, MD etc, and ticking the declaration box, you hereby confirm that your company and employees accept and will abide by the Research Society Handbook Terms & Conditions.
 - b) If at any time the owner, proprietor or most senior executive of your company is not a financial member of the Research Society, the Research Society reserves the right to remove your listing from the online directory page.
2. All companies listing must have a current Australian Business Number (ABN).
3. Cost & Payment Policy
 - a) Cost

One-page listing (Print and Online): \$990 (Inc GST).
Additional Page: \$575 (Inc GST).
IRG Half Page Listing: \$440 (Inc GST).
For the Research Society **Company Partners** who **renew their partnership for 2021-22**, we are extending a **20% discount** on the cost of the listings.
 - b) Payment

All payments must be received by **17th MAY 2021** or listings will not be displayed online or in the printed directory.
4. **Online version:** Updates to online content of the listing can be made at any time of the year.
5. Renewal Policy

The deadline for renewals is the **11th MAY 2021**. If the Renewal booking is not received, then any existing listings on the website will be removed by **11th MAY 2021**.

Print version: Updates to the content of the listing to be incorporated into the print version **must be completed by 11th MAY 2021**. Updates to the print version content may be possible after **11th MAY 2021** (but before final artwork is done) but may incur a late fee of \$426.00 (incl GST). This fee must be paid before the changes will be processed.
6. Cancellation
 - a. Until 11/5/2021: No cancellation Fee.
 - b. From 11/5/2021 – 28/5/2021: 50% Cancellation Fee.
 - c. From 28/05/2021: 100% Cancellation Fee.
7. Contact

If you need assistance with login or content updates please don't hesitate to contact us on (02) 9566 3100 or Claire Coletta at Claire@researchsociety.com.au .